

## Facility Security Agreement

We must work together to protect the privacy of consumers. The following measures are designed to reduce unauthorized access of consumer credit reports. You agree to implement and adhere to the following measures:

1. Restrict the ability to obtain credit information to a limited number of (as small as possible) key personnel.
2. Place all computers, faxes and terminal devices used to obtain or receive credit information in a secure location within your facility. You should SECURE these devices so that unauthorized persons cannot easily access them. You will password protect all computers.
3. After normal business hours, be sure to turn off and lock all devices or systems used to obtain credit information.
4. Secure hard copies and electronic files of consumer reports within your facility so that unauthorized persons cannot access them. You will install a firewall if your computer is connected to the Internet.
5. Shred or destroy all hard copy consumer reports when no longer needed.
6. Erase or scramble electronic files containing consumer information when no longer needed and when applicable regulation(s) permit destruction.
7. Make all employees aware that your company can access credit information only for the permissible purposes listed in the Permissible Purpose section of your membership application. Your employees may not access their own report or the report of a family member or friend if your company does not have permissible purpose.
8. You will permit Tenant-Net, Inc., its employees, officers, directors and agents, reasonable access to your facilities for purposes of auditing your compliance with these requirements, and all other terms and conditions of your agreement with Tenant-Net, Inc.

“Under Section 621(a)(2)(A) of the FCRA, any person that violates any of the provisions of the FCRA may be liable for a civil penalty of not more than \$2,500.00 per violation.”

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Print Name